

Apollo ELD Quick Start Guide



Introduction

The Apollo ELD system, powered by BrickHouse GPS, helps fleets and drivers maintain FMCSA compliance with automatic logging of driving time, vehicle movement, and duty status changes. This guide walks you through setting up your Plug-and-Play ELD device, adding drivers in Locate, and connecting to the Apollo ELD mobile app for seamless, compliant operation.

You'll learn how to:

- Install the ELD hardware
- Add drivers in the Locate platform
- Connect and log into the Apollo ELD mobile app
- Manage driver logs and inspections
- Troubleshoot common setup issues

What you will need

Before starting, ensure you have the following items ready:

- A Plug-and-Play ELD device (OBD-II compatible)
- A vehicle with an OBD-II diagnostic port
- A smartphone or tablet (Android or iOS)
- The Apollo ELD mobile app (available in the App Store or Google Play)
- Your driver or fleet credentials (provided by your administrator)

Installing the ELD Hardware

1. Locate the **OBD-II port** in your vehicle (usually under the dashboard near the driver's seat).
2. With the ignition **OFF**, plug in your ELD device firmly.
3. Turn the ignition **ON** (the engine does not need to start).
4. Wait 2–3 minutes for the device to power up.

Add Drivers in Locate

(Fleet Administrator Only)

Before drivers can log into the Apollo ELD mobile app, they must be added to Locate, BrickHouse's white-labeled version of Wialon. This ensures each driver's logs, compliance data, and vehicles are properly linked.

To Add a New Driver:

1. Log into your **Locate** account at locate.brickhousesecurity.com.
2. From the **Main Menu**, select **Drivers** → **New**.
3. Enter the driver's details:
 - **Driver Name**
4. Click **Save** to create the driver record.
5. Log in to your ELD Portal Plus
 - The driver should then appear under the manage drivers tab.
 - Complete driver profile by adding username, password, and any required information

Install & Connect the Apollo ELD App

Download and open the **Apollo ELD** app on your smartphone or tablet.

1. Select **Driver Login**.
2. Enter your **Username**, and **Password** – these must match the credentials created in ELD Portal Plus
3. Allow the app to access **Bluetooth** and **Location** permissions.
4. The app will automatically search for and pair with the nearest ELD device.
5. Once connected, verify that:
 - The **vehicle VIN or name** is displayed.
 - The connection status shows "**Connected**."

If the driver cannot log in, confirm their account is active in the Apollo admin platform

Log In and Set Duty Status

After pairing:

1. Select your **current duty status**:
 - **Off Duty** – not working or resting
 - **Sleeper Berth** – resting in vehicle
 - **On Duty (Not Driving)** – performing work-related tasks
 - **Driving** – automatically detected when the vehicle moves
2. Confirm your vehicle selection.
3. Apollo ELD will now automatically record your driving time, duty status changes, and location events.

End-of-day Actions

At the end of each shift:

1. Open the **Logs** tab.
2. Review your daily log for accuracy.
3. Make any necessary annotations (e.g., yard moves or personal conveyance).
4. Tap **Certify** to sign your log for the day.
5. Log out before shutting down the vehicle.

Uncertified logs may result in compliance violations or warnings during inspections.

Roadside Inspection Mode

If requested by a DOT officer:

1. Open the Apollo ELD app.
2. Tap **Inspection Mode** from the main menu.
3. Choose **Display Logs** or **Send Logs**.
4. Follow the officer's instructions to transfer data electronically via web or email.

Always remain logged into Apollo ELD during inspections for data accuracy.

Driver Vehicle Inspection Report (DVIR)

1. Tap DVIR in the app.
2. Select the correct vehicle.
3. Conduct your pre-trip or post-trip inspection.
4. Add any defect notes if needed.
5. Certify the DVIR once complete.

 *DVIRs are required daily under FMCSA regulations.*

Troubleshooting

Issue	Possible Cause	Solution
No power lights	Loose OBD-II connection	Reinsert device or try another port
App not pairing	Bluetooth or Location disabled	Enable both and retry
No driving logs	ELD not connected	Reconnect the device in the app
Driver login fails	Incorrect credentials or no Locate link	Verify driver setup in Locate
Missing log entries	Log not certified or sync delay	Certify logs and resync

For additional assistance:

-  BrickHouse GPS Support: 800-654-7966
-  support@brickhousesecurity.com
-  www.brickhousesecurity.com/support



Compliance & Record keeping

- Apollo ELD is compliant with FMCSA 49 CFR Part 395.
- Drivers must **certify logs daily**.
- Carriers must **retain ELD records for at least 6 months**.
- Unassigned driving time must be reviewed and assigned promptly.

Quick Reference Summary

Action	How to Do it
Plug in ELD	Connect to vehicle OBD-II port
Add driver in locate	In Locate → Drivers → New
Complete Driver profile in ELD portal Plus	ELD portal → Drivers → Edit → Save
Pair ELD	Bluetooth pairing in Apollo app
Change duty status	Tap "Status" on app dashboard
Certify logs	Logs tab → Certify
DOT inspection	Menu → Inspection Mode
DVIR	Menu → DVIR
Support	800-654-7966 / support@brickhousesecurity.com

Notes & Best Practices

- Always ensure drivers are added in **Locate** before attempting to log into Apollo ELD.
- Keep devices plugged in and powered during operation.
- Verify all Bluetooth permissions are enabled for consistent pairing.
- Encourage drivers to review and certify logs daily to avoid compliance issues.

Support Questions?

If you have any questions or concerns, you can contact us directly at:



support@brickhousegps.com

or check out our online knowledge base:
brickhousegps.com/support

